

# Constitution & By-Laws of The Student Radio Alumni Interest Group (SRAIG) at The Pennsylvania State University

## 1 **Preamble:**

2 The Student Radio Alumni Interest Group (SRAIG), established by the late Robert K.  
3 Zimmerman in 2005, is designed to be, primarily, an advocacy and mentorship group for modern  
4 day student radio members. It was founded also to be a financial vehicle by which to ensure the  
5 long term viability and operation of modern student radio, blending the concept of alumni  
6 society with an active and helpful body of mentors and donors.

## 7 8 **Article I Name**

9 §1.1 The name of this organization is The Penn State Student Radio Alumni Interest Group  
10 (SRAIG) of The Pennsylvania State University.

## 11 12 **Article II Purpose**

13 §2.1 Mission Statement: The purpose of The Penn State Student Radio Alumni Interest Group  
14 is to:

15 §§ 2.1.1 Stimulate the continued interest in, advocacy of and long term financial  
16 investment in the Penn State radio experience among all of its graduates;

17 §§ 2.1.2 Provide a means whereby alumni and current students of student radio (WDFM,  
18 WPSU, WEHR, WKPS, etc.) may join together for social and professional  
19 enrichment;

20 §§ 2.1.3 Promote Penn State student radio and The Pennsylvania State University among  
21 prospective and current students, alumni and friends.

22 §2.2 Strategic Plan: The strategic plan shall be to establish, build and maintain a permanent  
23 endowment to address the financial and operational needs of modern student radio.

24 §§ 2.2.1 The endowment will exist through the Penn State Alumni Association (PSAA)  
25 and its proceeds will be disbursed by the SRAIG Board of Directors.

26 §§ 2.2.2 Endowment fundraising plans shall be reviewed and revised as needed.

## 27 28 **Article III Membership**

29 §3.1 Full Membership: Membership in The Penn State Student Radio Alumni Interest Group  
30 as a Full Member shall require the following:

31 §§ 3.1.1 Submission of a signed Statement of Interest in becoming a Full Member of the  
32 group.

33 §§ 3.1.2 History of having participated in WDFM, WKPS, or the WPSU student-run  
34 program.

35 §§ 3.1.3 The Board of Directors may determine any additional requirements for Full  
36 Membership.

37 §3.2 Affiliate Membership: Anyone who may have a desire to support the continued success  
38 and ideals of the Penn State student radio station shall be eligible for affiliate  
39 membership.

40 §§ 3.2.1 The total membership of the Penn State Student Radio Alumni Interest Group  
41 must comprise at least 50 percent Full Members.

42 §§ 3.2.2 Affiliate Members will be entitled to all non-voting privileges of the group.

43 §§ 3.2.3 Affiliate Members may be designated Full Members at the discretion of the Board  
44 of Directors, given extraordinary service to the cause of student radio.

45 §§ 3.2.4 Affiliate Members may be subject to other requirements established by the Board  
46 of Directors.

47

48 **Article IV Board Of Directors**

49 §4.1 Board Membership: All affairs of the organization shall be conducted by a Board of  
50 Directors consisting of the following members:

51 §§ 4.1.1 Seven (7) Full Members with voting authority;

52 §§ 4.1.2 One (1) Non-Voting Member: the sitting president of WKPS-FM;

53 §§ 4.1.3 One (1) Non-Voting Member: the immediate past president of the Board;

54 §§ 4.1.4 One (1) Non-Voting Member: the sitting adviser/staff assistant to WKPS-FM

55 §4.2 Terms: The seven (7) Full Members of the Board of Directors shall be elected, on a  
56 staggered basis, for a term of five (5) years.

57 §§ 4.2.1 Full Members shall be self-nominated by a written statement of intent and shall be  
58 elected by secure digital ballot via the group’s website.

59 §§ 4.2.2 Terms of office commence at the first Board meeting after election results are  
60 known.

61 §§ 4.2.3 The first Board shall be elected for staggered 4-3-2 year terms determined on a  
62 lottery basis.

63 §4.3 Years: The following rules apply to the membership of the Board of Directors:

64 §§ 4.3.1 Not more than a total of three (3) members from the same graduating year shall  
65 serve on the Board simultaneously.

66 cl. i Should a number of candidates run for election with the potential for  
67 violating this provision, the candidates will be ranked based on the number  
68 of votes each receives. The remaining available positions for that  
69 graduating year will be chosen from this ranking (high to low votes).  
70 When three (3) Director positions are filled by members from the same  
71 graduating year, the remaining candidates from that graduating year will  
72 be disqualified from the election.

73 §4.4 Removal: The following rules apply to the membership of the Board of Directors:

74 §§ 4.4.1 Board members failing to attend a reasonable number of meetings each year  
75 and/or to contribute substantially to the group shall be removed from their  
76 position.

77 §§ 4.4.2 Removal shall be accompanied by a majority vote of the Board of Directors in  
78 office during any meeting provided that prior notice of intent is given to all voting  
79 members.

80 §4.5 Vacancies: The following rules apply to the membership of the Board of Directors:

81 §§ 4.5.1 Vacancies on the Board shall be filled by majority vote of the Board. Appointees  
82 shall serve for the remainder of the vacated term.

83 §4.6 Compensation: The following rules apply to the membership of the Board of Directors:

84 §§ 4.6.1 Directors shall serve without compensation for their services.

85 §4.7 Consecutive Terms: The following rules apply to the membership of the Board of  
86 Directors:

87 §§ 4.7.1 There shall be no limit on the number of consecutive terms a member of the group  
88 may hold on the Board.

89 §4.8 Committees: The following rules apply to the membership of the Board of Directors:

90 §§ 4.8.1 The Board may create and disband committees as it deems necessary.

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92 **Article V Executive Officers**

93 §5.1 Executive Officers & Duties: The following shall comprise the Executive Council and  
94 shall be elected by the Board of Directors.

95 §§ 5.1.1 President: There shall be a president whose duties shall include, but are not  
96 limited to, the following:

97 cl. i Act as a spokesman for the affairs and acts of the group to media,  
98 administration, the PSAA, the student radio station, and various  
99 organizations.

100 cl. ii Set the agenda and formally conduct scheduled meetings of the Board.

101 §§ 5.1.2 Vice President for Communications: There shall be a vice president whose duties  
102 shall include, but are not limited to, the following:

103 cl. i Support the president and fill his capacities should he be unavailable or  
104 unable to execute his duties.

105 cl. ii Coordinate the internal communications and activities of the group, such  
106 as overseeing committees, event planning and management, etc.

107 cl. iii Building and maintaining an up-to-date database of group membership  
108 with relevant contact information.

109 cl. iv Building and maintaining an e-mail listserv composed of group  
110 membership, and e-mailing membership at least quarterly, keeping  
111 members apprised of group news, events, fundraisers, etc.

112 §§ 5.1.3 Vice President for Development: There shall be a vice president whose duties  
113 shall include, but are not limited to, the following:

114 cl. i Support the president and fill his capacities should be and the Vice  
115 President for Communications be unable to execute their duties.

116 cl. ii Develop annual endowment fundraising strategy and carry out annual  
117 fundraising campaign, delegating specific duties as needed.

118 cl. iii Maintain print and web giving options via mailing address, web presence  
119 featuring University giving solutions and online donation forms.

120 §§ 5.1.4 Treasurer: There shall be a treasurer whose duties shall include, but are not  
121 limited to, the following:

- 122 cl. i Record and maintain all official financial records, both within the PSAA  
123 as well as the group’s PNC Business Account.
- 124 cl. ii Report all financial transactions and statements at least once every quarter.
- 125 §§ 5.1.5 Secretary: There shall be a secretary whose duties shall include, but are not  
126 limited to, the following:
- 127 cl. i Record and maintain the minutes of all meetings, including attendance.
- 128 cl. ii Provide the minutes of previous meetings at each Board meeting.
- 129 cl. iii Locate and reserve meeting rooms.
- 130 §5.2 Terms: The following rules apply to the membership of the Executive Council:
- 131 §§ 5.2.1 Terms of all Executive Officers shall be three (3) years commencing at the Board  
132 of Director’s first meeting of the calendar year. The Board of Directors shall  
133 elected Executive Officers from among current members of the Board.
- 134 §5.3 Vacancies: The following rules apply to the membership of the Executive Council:
- 135 §§ 5.3.1 If an office becomes vacant, it shall be filled by the Board of Directors from  
136 among current members of the Board and the new person shall hold the office for  
137 the remainder of the term.
- 138 §5.4 Removal: The following rules apply to the membership of the Executive Council:
- 139 §§ 5.4.1 Any officer may be removed for cause (i.e. failure to perform duties, failure to  
140 attend meetings, official conduct detrimental to the group) by a majority vote of  
141 the Board of Directors during any Board meeting provided prior notice of such  
142 intent is given to all Directors.
- 143 §5.5 Consecutive Terms: The following rules apply to the membership of the Executive  
144 Council:
- 145 §§ 5.5.1 There shall be no limit on the number of consecutive terms a member of the  
146 Executive Council may hold.
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- 148 **Article VI Meetings Of The Board**
- 149 §6.1 Regular Meetings: The Board of Directors shall meet once every three (3) months, with  
150 each meeting constituting the end of the preceding quarter.
- 151 §§ 6.1.1 At least one of these meetings shall be open to all members of the Penn State  
152 Student Radio Alumni Interest Group.

153 §6.2 Special Meetings: Special meetings of the Board of Directors may be called by or at the  
154 request of the president, or by any three (3) Directors in office at that time.

155 §6.3 Quorum: At meetings of the Board of Directors, the presence of at least five Directors  
156 currently in office shall be required to transact business.

157 §6.4 Vote: The act of a majority of Directors present at a meeting in which a quorum is  
158 attained shall be an official act of the Board.

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## 160 **Article VII Member Meetings**

161 §7.1 Notice: An annual Penn State Student Radio Alumni Interest Group members meeting  
162 shall be held on a weekend at a place determined by the Board of Directors.

163 §§ 7.1.1 Written notice of the annual meeting shall be given to members via e-mail by the  
164 Vice President for Communications at least 30 days in advance.

165 §7.2 Vote: The act of a majority of the members present at the annual meeting of the group  
166 shall be an official act of the members of the group. A proxy vote may be utilized.

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## 168 **Article VIII Amendments**

169 §8.1 Power To Amend: The Board of Directors shall have the power to alter, amend, or repeal  
170 this Constitution and By-Laws or adopt new documents. Amendments shall require at  
171 least a two-thirds vote of the Board.

172 §8.2 Conflicts: This Constitution and By-Laws and its amendments must not be in conflict  
173 with the Constitution of the Penn State Alumni Association (PSAA) or the rules and  
174 regulations for Alumni Interest Groups (AIGs) as established by the Executive Board of  
175 the Penn State Alumni Council.